

Office Memorandum

UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 17 October 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #42
Assessment and Evaluation Staff
10-16 October 1956

25 YEAR RE-REVIEW

I. SIGNIFICANT ITEMS. None.

II. OTHER ACTIVITIES.

A. Office of the Chief.

1. Chief, A & E, and Chief, IAS, conferred on policy concerning the relationships of the two staffs. It was agreed that the policy concerning relationships of the staffs on language proficiency testing should be clarified by the two people most closely concerned, [] and []. It was also agreed that each of the two staffs might profit by knowledge of the other's functions. IAS will brief the A & E Staff on 17 October, and A & E will reciprocate at some later date.

2. Chief, A & E; Chief, TEB; and [] spent Friday and Saturday morning at [] working on problems of training evaluation.

3. Chief, A & E, met with (a) the Deputy Director of Personnel, and (b) Chief, PAD, and selected placement officers. Out of the former meeting a request emerged to study the Payroll Section, Fiscal Division, because of a consistent history of rapid turnover of personnel. Future discussions concerning the possibility of such a study will take place between appropriate officials of the Fiscal Division and Chief, A & E.

The discussion with Chief, PAD, and placement officers concerned a proposed regulation, [] which will have some impact on the fitness report. It is noted that while the DD/S received two copies of this proposed regulation for information, the A & E Staff never saw it; nor is it certain that the Office of Training received a copy.

B. Assessment Branch.

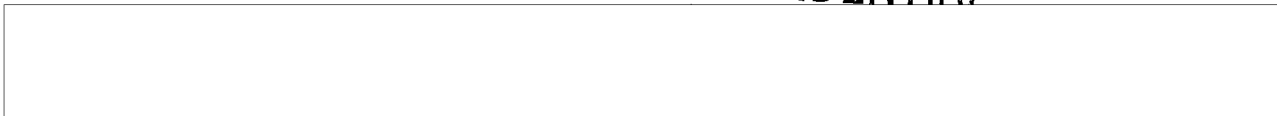
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C. Training Evaluation Branch.

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[redacted], visited his old stamping grounds on Tuesday, 9 October. The major purpose of his visit was to discuss with other members of the Training Evaluation Branch and with members of the Research Branch the details of research studies which are being conducted in support of the courses at [redacted]. At the request of the chief instructor, Operations Familiarization, [redacted] is supervising a study of the relationships of seminar ratings, written exercises, and performance grades and the extent to which they contribute to the final evaluations for that course. Other studies now being developed include an analysis of the various rating exercises now being used in Operations and the consistency of various different measures within a single curriculum area.

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III. PERSONNEL NOTES.

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1. [redacted] returned from a two-week vacation on 16 October.

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2. [redacted] reported for duty with the Staff on 12 October.

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